



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meetings notices can be accessed at the www.state.tn.us/health/boards/calendar.htm and on the bulletin board located in the (reception area of the Health Related Boards) or (the lobby of the building) located at 227 French Landing, Suite 300, Heritage Place Metro Center, Nashville, Tennessee.

**TENNESSEE DEPARTMENT OF HEALTH
MEMORANDUM
AMENDED**

Date: April 4, 2017

To: Woody McMillin, Director of Communications and Media Relations

From: Latonya Shelton, Board Administrator

Name of Board or Committee: Tennessee Board of Alcohol and Drug Abuse Counselors

Date of Meeting: April 7, 2017

Time: 9:00 am CDT

Place: Health Related Boards
Iris Room
665 Mainstream Drive
Nashville, TN 37243

Link to Live Video Stream

<https://web.nowuseeit.tn.gov/Mediasite/Play/b2cbf4e9860f4999a716ae91bb5e63fe1d>

Major Item(s) on Agenda:

1. Election of Officers
2. Review and approve the minutes from the January 27, 2017 meeting.
3. Receive reports and/or requests from the Office of General Counsel
 - A. Contested Cases
 - B. Consent Orders
 - C. Agreed Orders
 - D. Agreed Citations

- E. Orders of Compliance
- F. Requests for Order Modifications

4. Receive reports and/or requests from the Director/Administrator
5. Receive reports and/or requests from the Division of Health Licensure and Regulation
6. Receive reports and/or requests from the Office of Investigations
7. Receive report from Kathryn Benson regarding Education Task Force
8. Application Review
9. Review, approve/deny and ratify new licensure files
10. Review, discuss and consider approval of continuing education programs
11. Correspondence
12. Discuss and take action regarding the number of face to face hours needed for Level 1 and Level 2 applicants
13. Discuss and take action regarding the requirements for supervision and curriculum
14. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
15. Discuss legislation and take action if needed
16. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.